

Austin Fire Department – Emergency Prevention
6310 Wilhelmina Delco Drive
Austin, Texas 78752



December 9, 2021

Dear Fire Protection Systems Testing Company,

The Austin Fire Department (AFD) has a process for service providers who inspect and test fire protection systems. Effective **October 1, 2017** all fire protection systems test reports are required to be submitted to the Austin Fire Department electronically by your respective organization via BRYCER'S online system, The Compliance Engine at www.thecomplianceengine.com.

AFD selected the private company, BRYCER, to significantly improve AFD's ability to track and drive code compliance. Accurate and timely inspection reporting, combined with this tracking capacity, will reduce false alarms, ensure all systems are tested and expedite the repairs of fire protection systems. This helps ensure the AFD mission of saving lives and protecting property for all who live, work, visit, or do business in Austin.

Online Training and Webinars for Systems Testing Companies:

BRYCER has complimentary online training for testing companies. Please visit the link below to register for training:
<http://www.thecomplianceengine.com/online-training/>

Benefits to you:

- Increases market opportunity and demand for your fire protection services
- Ensures all reports arrive, affording you the ability to track our department's follow up
- Enhances maintenance revenue and timeliness of deficiency corrections
- Improves customer retention with renewal notifications identifying you as company of record, when applicable

This proven process requires the service provider pay a \$30 filing fee at the time of submittal. The fee is per system type, per building, per testing period. Contractors may add this fee to their invoices for services to the properties they serve.

There is no fee to register your company with The Compliance Engine. If you are a licensed fire protection system contractor and are not currently registered with BRYCER, please do so at www.thecomplianceengine.com.

We look forward to partnering with you to better protect and serve our community.

Sincerely,

Thomas Vocke
Fire Marshal

Austin Fire Department

P. 512-974-0160 Opt. 4

E. AFDcompliance@austintexas.gov

Keys to Getting Started:

- Register at www.thecomplianceengine.com
- Sign up for training
- Complete account set up by entering all inspections, inspector licenses, and company licenses
- Add Users and Company Logo for brand awareness
- TCE Customer Service Line 630-413-9511

Key Processes to Know:

- Select correct template for each report submitted:
 - Acceptance, Annual, 6-month (kitchen hoods only), Deficiencies, and Repairs
- Enter all test reports and type out deficiencies on the TCE template
- Attach PDF version of inspection report *NOTE- AFD does not accept hand-written reports or pictures of tags
- Ensure all reports entered are submitted for payment
- Update Deficiency Tracking to inform AFD that violations have been corrected
- "Open inspection reports" are saved reports that have not yet been submitted to AHJ, if you will not be submitting – delete the report
- Submit a new premise when necessary
- Ensure credit card information is up to date

Fire Protection Systems Tracked:

- Automatic Closing Fire Assemblies
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Clean Agent
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Elevator Recall
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Emergency Responder Radio Coverage System
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Fire Alarm
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Fire Pump
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Foam System
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Hood Suppression System
 - Acceptance test, 6 month inspections, Deficiencies, and Repairs
- Paint / Spray Booth Suppression
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Smoke Control System
 - Acceptance test, Annual inspections, Deficiencies, and Repairs
- Sprinkler System
 - Acceptance test, Annual & 5 year inspections, Deficiencies, and Repairs
- Standpipe
 - Acceptance test, Annual & 5 year inspections, Deficiencies, and Repairs